



**BCMSA Regular Business Meeting**

**November 27<sup>th</sup>, 2009 11:00 a.m. at the Sundance Place Motel, 6574 Ladner Trunk Road Delta, BC**

**MEMBERS IN ATTENDANCE:**

<b>Cathy</b>	<b>Cook</b>	<b>BCMSA</b>	<i>Executive Director</i>
<b>Robb</b>	<b>Armstrong</b>	<b>City of Richmond</b>	<i>President</i>
<b>Andrew</b>	<b>Ross</b>	<b>City of Vancouver</b>	<i>Vice-President</i>
<b>Chris</b>	<b>Gonev</b>	<b>District of North Vancouver</b>	<i>Secretary</i>
<b>Randy</b>	<b>Hooge</b>	<b>City of Abbotsford</b>	<i>Director</i>
<b>Keith</b>	<b>Arkell</b>	<b>Metro Vancouver</b>	<i>Director</i>
<b>Cris</b>	<b>Bendall</b>	<b>City of Coquitlam</b>	<i>Director</i>
<b>Sam</b>	<b>Chauhan</b>	<b>City of Surrey</b>	<i>Director</i>
<b>Caleb</b>	<b>Mierau</b>	<b>City of Kamloops</b>	<i>Director</i>
<b>Rick</b>	<b>Kroecker</b>	<b>City of Nanaimo</b>	<i>Director</i>
<b>Ed</b>	<b>Dowling</b>	<b>WSBC</b>	<i>Director</i>
<b>Brad</b>	<b>Buck</b>	<b>BC Public Service Agency</b>	
<b>Richard</b>	<b>Golob</b>	<b>BC Public Service Agency</b>	
<b>Ellen</b>	<b>Hanson</b>	<b>WSBC</b>	
<b>Gary</b>	<b>Manning</b>	<b>City of Port Coquitlam</b>	
<b>Dan</b>	<b>Paul</b>	<b>City of Campbell River</b>	
<b>Karin</b>	<b>Sinclair</b>	<b>City of Richmond</b>	
<b>Rick</b>	<b>Lane</b>	<b>District of West Vancouver</b>	
<b>Clay</b>	<b>Fredin</b>	<b>City of Vernon</b>	
<b>Chris</b>	<b>Pearson</b>	<b>City of Coquitlam</b>	
<b>Janice</b>	<b>Mah</b>	<b>Corporation of Delta</b>	
<b>Tracy</b>	<b>Wynnyk</b>	<b>Ministry of Transportation</b>	
<b>Rae</b>	<b>Williams</b>	<b>City of White Rock</b>	
<b>Laraine</b>	<b>Fowler</b>	<b>Capital Regional District</b>	
<b>Keith</b>	<b>MacDonald</b>	<b>City of Chilliwack</b>	
<b>Erik</b>	<b>Schmidt</b>	<b>City of Burnaby</b>	
<b>Ron</b>	<b>Van't Schip</b>	<b>City of Powell River</b>	
<b>Steve</b>	<b>Mah</b>	<b>BCMSA</b>	
<b>Carie</b>	<b>Sandferd</b>	<b>City of New Westminster</b>	
<b>Christine</b>	<b>Swanson</b>	<b>City of Langley</b>	
<b>Kim</b>	<b>Kennedy</b>	<b>City of Vancouver</b>	
<b>Chris</b>	<b>Adolph</b>	<b>City of Vancouver</b>	
<b>Trevor</b>	<b>Davies</b>	<b>City of Colwood</b>	
<b>Ron</b>	<b>Dennis</b>	<b>District of Sannich</b>	



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Introductions, Announcements

The meeting was opened at 10:55 p.m; introductions were made

Additions to the Agenda

Rob Armstrong asked for additions to the agenda. Traffic Control was added.

Adoption of Previous Minutes

C. Mierau **Moved** to adopt Sept 13<sup>th</sup>, 2009 regular meeting minutes, **Seconded** by Rick Kroeker, **Adopted** as distributed

Financial Report

Chris Gonev presented the financial report. **Moved** to receive by R. Hooge, Seconded by Dan Paul. **Received.**

Executive Director's Report

Cathy Cook presented her quarterly report (see attached).

Old Business

**2009 Municipal Safety Conference**

Cathy was pleased to report that the 2009 conference was a success. Due to cutbacks facing municipalities, the Conference netted a loss of approximately \$2400. The 2011 Conference will be at the Sheraton Wall Centre. Cathy recently signed the contract on behalf of the BCMSA.

**Certificate of Recognition Process**

Steve Mah, reports that the BCMSA certified their first municipal auditor. The auditor training course has been finalized. He and Cathy will be up in Smithers next March presenting the Safety Management Systems course. Any Local Government will be required to establish their health and safety program first. He recommends interested municipalities take the Safety Management System Course. Prior to undergoing the COR Audit, a municipality will be required to provide their health & safety program manual so that an initial review could be conducted. The SMS course will be ready to be run in the lower mainland in by mid 2010.

**Public Works University (Now Parks & Public Works University)**

Cathy reports that approximately 15 members from Educational, Government, Public Works and First Nations groups are meeting monthly towards getting the program up and running. They are still looking for more stakeholders to sit at the table. The committee is in the process of looking at the key jobs in Parks & Public works. The objective is for students to have a baseline of knowledge, then branch out into specialty areas. They have put out an RFP for a study to conduct some labour market research. Experts will be contracted to help define what is required for each position and develop specific course curriculum.



### **Contractor Coordination Issues**

Robb met with the Senior legal representatives at WCB to discuss concerns over the Surrey and Richmond issues. WSBC informed the City of Richmond that the "Circus" incident that occurred in Richmond was not an issue that the Board would be looking at. WSBC acknowledged that the City of Richmond did not have control over the activities of the Circus Company that rented Richmond's facilities. Contractor language similar to the City of Surrey's (available on the BCMSA web-site), will be sufficient to satisfy WSBC.

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### New Business

#### **City of Excellence Award**

Cathy Cook advised that the BCMSA has been liaising with the BC common Ground Alliance with regard to excavation safety. They are proposing an award for municipalities that have excellent excavation practices. The goal is to promote best practices and reduced incidents.

#### **Traffic Control Programs**

Tracy Wynnyk, MOT provided an update on the last TCP incident during which a TCP was killed. The TCP had their back to the traffic and was standing on the driver's side of the vehicle. Allman safety consulting has been contracted to review and revise their TCP training program. It will be proposed, that the TCP stop traffic from the shoulder of the road, and not cross until the first car has stopped. This practice should be taught by all TCP instructors to avoid inconsistencies in instruction.

#### **Bill 15, Cell Phone Use while driving**

Randy Hooge provided an update on the upcoming legislation. He contacted the officials responsible who advised that there will be some exemptions. (See attached Backgrounder from Ministry of Public Safety & Solicitor General)

Presentation on AC Pipe – Geoff Clark, WSBC (presentation is on the BCMSA website)

### Round Table

**Carie Sandferd, New Westminster:** reports that the city had traffic control orders written against them. The board officer disagreed with the set up and felt that it did not adequately mitigate the hazard to the TCP.

**Eric Schmidt, Burnaby:** informed that they recently went live with automated garbage collection and reports all is going well.

**Rae Williamson, White Rock:** reports that a part-time OH&S person has been hired.

**Christine Swanson, City of Langley:** reports she is trying to tighten up their OH&S program and moving forward with training initiatives.



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**Tracy Wynnyk, MOT:** advises that municipalities can contact her if interested in more information re: Jim Allman's revisions the Traffic Control Program.

**Richard Golob, BCPSA:** has been busy with targeted threat assessment.

**Brad Buck, BCPSA:** has offered to provide the BCMSA with information on their incident investigation course.

**Keith Arkell, Metro Vancouver:** Received several orders with regard to an overhead crane losing its block and chain. The cause was determined to be operator error. The load exceeded the load limit of the crane. The Board issued orders as a result of the incident not being reported immediately (within minutes of the accident). WSBC defines structural failure as anything above the hook of the crane.

**Andrew Ross, City of Vancouver:** Has been doing silica testing, dealing with traffic control, H1N1 and a host of other issues including budgetary constraints.

**Robb Armstrong, Richmond:** Reports that one of their inspectors was slightly injured after discovering a Meth Lab.

**Cathy Cook:** Congratulated the CRD on their Health and Safety Award. She reports that space is still available in the violence session being held in Burnaby on December 1<sup>st</sup>.

**Chris Adolph, City of Vancouver:** Has been responding to requests to monitor heat stress on worker in mobile equipment. His results indicate some of the workers were over exposed. He is struggling with an effective solution to this issue as the City is reluctant to add air conditioning to their mobile equipment.

**Kim Kennedy, City of Vancouver:** Had a customer suffer an unconscious collapse at their landfill sites. WSBC has been advised that the incident should have been investigated and reported to WSBC, even though it was not a city worker..

**Sam Chauhan:** Provided H1N1 vaccinations for Fire and Families. Will be providing it to the rest of the workforce in the near future.

**Chris Gonev, North Vancouver District:** Reports the orders were received with regard to shoring, trenching and rigging violations.

**Chris Pearson, Coquitlam:** Advises they will run both seasonal and H1N1

**Caleb Mierau, Kamloops:** Reports RCMP are enforcing 'winter tire' requirements on the highway between October 31<sup>st</sup> and April 1<sup>st</sup>. He recommends that employers ensure any vehicle travelling up to Kamloops or the interior ensure their vehicles are properly equipped. He has also offered to send his silica testing results for his milling machine to the BCMSA so they are available to all municipalities.

**Clay Fredin, Vernon:** Received orders with regard to slings and cranes. The BCMSA Website has information regarding crane safety.



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**Steve Mah, BCMSA:** Advises he is pleased to be with the BCMSA and has hit the deck running.

**Ron Van't Schip, Powell River:** Reports training week went well. He ran 15 different sessions from WHMIS to Confined Space.

**Dan Paul, Campbell River:** Asked to participate in a Student Audit next January.

**Gary Manning, Port Coquitlam:** Reports success with their new purchase of 'Articulate', a software based training development program. He reports one of their mechanics blew a sidewall while repairing one of their inside truck tires. The concussion blew as a result of sidewall failing, most likely the result of poor pre-trip inspections.

**Keith Macdonald, Chilliwack:** visited by Motor Vehicle Inspector after the wheels of a school bus had fallen off. Commercial Vehicle inspectors will be inspecting organizations that perform their own commercial vehicle inspections.

**Ed Dowling, WSBC:** Advised that WSBC is offering a one page asbestos information sheet that can be provided to homeowners when applying for a development permit. WSBC will provide written copies. It is also available on the BCMSA Website.

**Ellen Hanson, WSBC:** Needs BCMSA Director's endorsement of new Work Plan (in writing)

**Laraine Fowler, CRD:** Received order from WSBC as one of their crane trucks certification had lapsed. The inspection company also received orders.

**Rick Kroeker, Nanaimo:** Reports things are going well as they go into year two of their OH&S program re-write.

**Ron Dennis, Sannich:** Advises that they are moving towards qualitative fit testing.

**Trevor Davies, Colwood:** Recently returned to find an order re: crane certification. Concerned over budget cuts.

**Janyce Mah, Delta:** Dealing with crane certification and respirator fit testing.

**Rick Lane, West Vancouver:** Has been dealing with a Board Officer over Crane safety. Working towards Cor certification. He was successful in appealing a seatbelt order received on one of their rops.

Next Meeting Dates:

March 5<sup>th</sup>, 2010

June 4<sup>th</sup>, 2010 Vernon

October 1<sup>st</sup>, 2010